



# Chicago Area Fair Housing Alliance

## Position Announcement

The Chicago Area Fair Housing Alliance (CAFHA) is a 501 (c) (3) non-profit consortium of fair housing and advocacy organizations, social service providers, government agencies, and municipalities. For more than 35 years, CAFHA has spearheaded the movement to dismantle racial segregation in Chicago and surrounding communities.

## Housing Justice Organizer

CAFHA seeks a strategic, committed, and passionate leader to fulfill its full-time Housing Justice Organizer position. This position is approximately 40 hours per week, and reports to CAFHA's Co-Executive Directors.

This position is critical to ensuring that those most impacted by our initiatives have a central role in leading organizing and advocacy efforts. The Housing Justice Organizer will work with CAFHA's team to help determine future initiatives and collaborate on CAFHA's established advocacy initiatives, including the Housing Choice Voucher (HCV) Working Group and Leader Boards.

The HCV Working Group:

- brings together Housing Choice Voucher program participants and community groups to identify root barriers to housing choice and determine opportunities to change programs, policies, and laws to increase housing stability and opportunity for voucher holders.

The HCV Participant Leader Boards:

- advocate for the fair housing rights of voucher holders, and are made up of housing choice voucher holders and community leaders.

The Chicago HCV Participant Leader Board and the Suburban HCV Participant Leader Board:

- act as steering committees for the broader Housing Choice Voucher Working Group.

Primary functions of the job include:

- Build and sustain relationships with directly impacted individuals, organizational partners, and policy makers.
- Work with CAFHA staff, coalition members, and leaders to develop strategic housing justice campaigns, which includes power analysis, research, action planning, legislative advocacy and communication strategies.
- Work with CAFHA staff, coalition members, and leaders to prepare written reports, memos, and policy briefs.
- Facilitate the already established HCV Participant Leader Boards by scheduling and carrying out monthly meetings, holding one-on-ones with leaders, agenda setting and notetaking, growing our leader base, and advancing the priorities of the group.
- Effectively prepare leaders to engage in coalition building and communicating with policy makers and elected officials.

- Organize and execute meetings, events, training, and actions.
- Other duties as needed

Requirements:

- Deep commitment to fair housing and racial equity
- Experience in community organizing, labor or electoral organizing, or leading housing or related advocacy campaigns.
- Lived experience as a housing choice voucher holder preferred.
- Strong problem solving and strategic thinking, and ability to adapt tactics when needed.
- Demonstrated leadership development skills.
- Demonstrated interpersonal, consensus-building, and coalition-building skills.
- Ability to build trust with existing and new leaders, and maintain confidentiality and professionalism.
- Ability to take initiative, meet deadlines, and work independently, and in a team.
- Excellent outreach skills, social media skills a plus.
- Strong writing and computer skills, including teleconferencing.
- Excellent public speaking skills.
- Ability to utilize a variety of channels for outreach, including in-person, phone calls, mailings, presentations, and public relations activities to build a positive presence in the communities served.
- An open mind and willingness to engage with those who share opinions and beliefs that may be different from yours.
- Ability to manage multiple tasks and deadlines, and work in a fluid and fast-paced environment.
- Ability to work some evening and weekend hours and travel throughout Cook County, access to a car is a plus.

Salary: Minimum \$45,000 (final salary to be set based on experience). CAFHA offers health, dental, and life insurance benefits along with a flexible remote work schedule and ample PTO policy.

To Apply Provide resume, cover letter, and up to 3 references by **Friday, April 22nd.**

Send Applications to: [cafha.info@gmail.com](mailto:cafha.info@gmail.com) using the subject line "Housing Justice Organizer"

*The Chicago Area Fair Housing Alliance is an equal opportunity/affirmative action employer. CAFHA recognizes the unparalleled expertise of those who have directly experienced housing instability or discrimination and/or those who have been most burdened by our region's pervasive residential segregation. Upon request, accommodations in the application process will be provided to individuals with disabilities.*